

**ORDINARY MEETING**

**MINUTES**

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**THURSDAY 23RD JULY 2020**

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# WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council  
held in the Warren Sporting & Cultural Centre, Udora Road, Warren  
on Thursday 23rd July 2020 commencing at 8:30 am

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## Present:

<b>COUNCILLORS</b>	MJ Quigley	Chair
	KR Irving	
	MJ Beach	
	HJ Druce	
	KW Taylor	
	BD Williamson	
	SJ Derrett	
	RJ Higgins	
	KL Walker	
	P Serdity	(Video Conference)
<b>STAFF MEMBERS</b>	G Wilcox	General Manager (GM)
	D Arthur	Divisional Manager Finance & Administration (DMFA)
	R Lawford	Divisional Manager Engineering Services (DMES)
	J Burtenshaw	Executive Assistant (EA)

## APOLOGIES

An apology was tendered on behalf of Councillor Brewer who was absent due to external commitments, and it was **MOVED** Taylor/Irving that the apology be accepted and a leave of absence for the member concerned be granted.

**Carried  
129.7.20**

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## CONFIRMATION OF MINUTES

**MOVED** Druce/Derrett that the Minutes of the Ordinary Meeting of Council held on Thursday, 25th June 2020 be adopted as a true and correct record of that Meeting.

**Carried  
130.7.20**

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## DISCLOSURES OF INTERESTS

Nil.

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## MAYORAL MINUTE(S)

**MOVED** Quigley/Derrett that:

1. Council submit a motion to the LGNSW Conference in relation to the differing of assistance offered during the drought and COVID-19 for rural workers and families;
2. Council note that Gilgandra Shire Council will be responsible for the Oxley Highway and that Warren Shire Council will assist if requested; and

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## MAYORAL MINUTE(S)

CONTINUED

3. A change in traffic conditions will occur to change the traffic flow at the Carinda Road and Industrial Access Road, with give ways signs on the Carinda Road and that Council will change signage and education to the road user.

Carried  
131.7.20

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## REPORTS OF COMMITTEES

### Warren Public Arts Committee

(C14-3.29)

**MOVED** Williamson/Irving that the Minutes of the Warren Public Arts Committee Meeting held on Tuesday, 7th July 2020 be received and noted with the following recommendations:

#### Item 2.1 Nomination of Chairperson

(C14-3.29)

Councillor Brett Williamson accepted the nomination as Chairperson and as there was only one (1) nomination; that being Councillor Brett Williamson, he was therefore duly elected as Chairperson.

#### Item 2.2 Committee Membership - Five (5) Community Members

(C14-3.29)

That the Warren Public Arts Committee consist of the following community members: Alisha Leach, Bruce Lynch, Jenny Quigley, Judy Ridley and Raylene Darcy.

#### Item 2.3 Public Arts Charter

(C14-3.29, P13-1)

#### Item 2.4 Public Arts Policy – Preparing the Rules Around Public Art

(C14-3.29, P13-1)

That:

1. A draft Charter be developed and emailed out to the Committee Members;
2. The draft Charter be presented to the next Committee Meeting for review; and
3. Council adapts a Public Arts Policy and that this draft Policy be presented to the next Committee Meeting for review.

#### Item 2.5 Design, Artists and Painting Quality of Mural for Stafford Street Water Reservoir – Drought Funding (W2-1)

That:

1. Council allow the painting of a mural on the Stafford Street reservoir to reflect the use and development of sport and recreation at Carter Oval;
  2. The Committee members (as a whole) undertake local media to explain the Committee role and function;
  3. Council call for expressions of interest for the concept design around the sporting and recreation theme and the painting of the Stafford Street reservoir;
  4. Once a concept and artist is selected by the Committee and Council, that the design is advertised in the local media so that the public is aware of the design; and
  5. That the Committee members provide expertise in the assessment of the artwork, the paint type and quality and other relevant assessments.
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## REPORTS OF COMMITTEES

CONTINUED

### Warren Public Arts Committee

Continued

#### Item 2.6 Sculptures for Macquarie River Walkway – Drought Funding (C14-3.29)

That:

1. Council develop a sculpture walk along the Macquarie River footpath;
2. Council host a sculpture by the river competition and that the drought funding be allocated towards prizemoney and sculpture staging; and
3. The Committee prepare details to advertise the sculpture competition.

#### Item 2.7 Future Funding (G4-1)

That Council seek additional funding to support programs into the future.

#### Item 3 Action Checklist

That the following items be added to the Action Checklist:

- That a Public Arts Charter and Policy be developed;
- That design artists and required painting quality be investigated;
- Sculptures for Macquarie River walkway;
- A Master Plan for Public Arts be developed; and
- Council seek additional future funding.

Carried  
132.7.20

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### Manex (C14-3.4)

**MOVED** Irving/Williamson that the Minutes of the Manex Meeting held on Tuesday, 14th July 2020 be received and noted with the following recommendations:

#### Item 4.2 Projects and Assets Status Report

That:

1. The information be received and noted; and
2. The Manager Health and Development Services to pursue a start date from the contractors for internal works at the Warren War Memorial Swimming Pool.

Carried  
133.7.20

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### Roads Committee (C14-3.28)

**MOVED** Serdity/Beach that the Minutes of the Roads Committee Meeting held on Tuesday, 14th July 2020 be received and noted with the following recommendations:

#### Item 4.1 2020/21 Regional Road “Repair” Grant (W6-16.24)

That:

1. Council acknowledge that the Transport for NSW (TfNSW) 2020/21 Regional Road “REPAIR” Grant offer of \$400,000 providing for the upgrade of Regional Road No.347, Segment 14, the Collie to Trangie Road, has been acknowledged, and

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## REPORTS OF COMMITTEES

CONTINUED

### Roads Committee

Continued

#### Item 4.1 2020/21 Regional Road "Repair" Grant

Continued

2. Council be prepared to accept the second quarter budget review adjustment which will illustrate the movement of funds within the 2020/21 Management Plan and provide for the matching of the TfNSW's \$400,000.

#### Item 4.2 Fixing Local Roads Grant

(G4-1.29, G4-1.30, G4-1.31)

That:

1. The Roads Committee formally acknowledge the total allocation of \$1,755,000 to be spent upgrading Ellengerah Road, Segment 20, Nevertire Bogan Road Segment 02 and the Old Warren Road Part Segment 22 and Segment 24 in accordance with Council's Grant fixing Local Roads Application;
2. The Council be prepared to contribute \$451,250, approximately 25%, to satisfy the conditions of the Fixing Local Roads Grant;
3. The required Council Contribution, \$451,250, be sourced from the 2020/21 Local Roads and Infrastructure Program allocation; and
4. Council formally accept the Minister for Regional Transport and Roads, the Hon Paul Toole's notification of being offered \$1,303,750 for the upgrade of Ellengerah Road, Segment 20, Nevertire Bogan Road Segment 02 and the Old Warren Road Part Segment 22 and Segment 24.

Carried  
134.7.20

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### Economic Development Committee

(C14-3.22)

**MOVED** Derrett/Walker that the Minutes of the Economic Development Committee Meeting held on Wednesday, 15th July 2020 be received and noted with the following recommendations:

#### Item 3 Business Arising

- That:
  1. A report be provided back to the Economic Development Committee as to the redesign of the Mitchell Highway signs, costs and time frame;
  2. A sign be considered on the western (Nyngan) side of Nevertire directing people to Warren;
  3. The Committee consider a directional sign to free coffee for travellers on the Mitchell Highway when visiting Warren Cafes. That an annual time frame apply; and
  4. The Committee allocate annual funding to the promotion.
- That Council write to the Minister for Energy and Environment the Hon. Matthew Kean MP, to request that the Warren Shire Council area be added into the recently announced Renewal Energy Zone Central West and lobby for a transformer(s) for additional solar farms.
- That Council write to the Local Federal Member, the Hon Mark Coulton MP, to ask him to raise the position of an Economic Development Facilitator to be provided through the Murray Darling Basin Fund.

Carried  
135.7.20

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## REPORTS OF COMMITTEES

CONTINUED

### Ewenmar Waste Depot Sunset Committee

**MOVED** Serdity/Druce that the Minutes of the Ewenmar Waste Depot Sunset Committee Meeting held on Tuesday, 21st July 2020 be received and noted with the following recommendation:

**Item 5.2 Ewenmar Waste Depot Transfer Station (G2-5.4)**

That the site of the proposed Ewenmar Waste Depot Transfer Station as detailed in the report considered by the Ewenmar Waste Depot Committee at its meeting conducted on Tuesday 21st July, 2020 and illustrated on attached four-page plan (**Attachment A**) be agreed to in principle thus allowing for further development of detailed construction plans and the advertising for prices to construct the required retaining wall.

**Carried  
136.7.20**

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## POLICY

**Item 1 Investment Policy – Review July 2020 (P13-1, I3-1.15)**

**MOVED** Irving/Williamson that Council note the Investment Policy has been reviewed and that no alterations are required.

**Carried  
137.7.20**

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## GENERAL MANAGER'S REPORTS

**Item 1 Outstanding Reports Checklist (C14-7.4)**

EA-N **MOVED** Serdity/Walker that the information be received and noted and that the items marked with an asterisk (\*) be deleted.

**Carried  
138.7.20**

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In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with the following item of the business paper.

**Item 2 Committee/Delegates Meetings (C14-2)**

**MOVED** Serdity/Derrett that the information be received and noted and the following meetings be added to the meeting schedule:

- 31st August 2020 - Outback Arts Meeting; and
- 2nd September 2020 – Central West Zone Library Meeting.

**Carried  
139.7.20**

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## GENERAL MANAGER'S REPORTS

CONTINUED

### Item 3 General Manager End of Contract (S12-25.1)

MAYOR-A  
Chk Lst

**MOVED** Taylor/Druce that:

1. Council call for suitable Consultancy Services to attract and employ a General Manager on a permanent or interim basis;
2. The Mayor act as the point of contact for Consultants;
3. An initial selection committee of the Mayor, the Deputy Mayor and Councillor Taylor (C Ward) and Councillor Derrett (A Ward) be appointed to run the selection process (Permanent or Interim); and
4. A final interview phase is held with the full Council prior to selection of a permanent candidate.

Carried  
140.7.20

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### Item 4 Draft Memorandum of Agreement – Windows on Wetlands Committee (P1-7.17/1)

### Item 5 Draft Memorandum of Agreement – Warren Youth Foundation (C3-3.4)

GM-A  
Chk Lst

**MOVED** Williamson/Taylor that these items be taken to a Workshop in August and referred back to the August Council Meeting

Carried  
141.7.20

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### Item 6 Warren Splash Pad Design and Construct, Request for Tender (RFT) T08/2020 (G4-1.23)

GM A  
Chk Lst

**MOVED** Williamson/Taylor that in accordance with the requirements of the Local Government Act and Council's Procurement Policy that Council accept the tender as received and reviewed by the Tender Evaluation Panel for the Design and Construction of a Splash Pad from Beau Corp Aquatics Pty Ltd for a tendered amount of \$551,645 (inclusion of GST) within the Carter Oval Sporting Precinct.

Carried  
142.7.20

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## DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

### Item 1 Reconciliation Certificate – June 2020 (B1-10.16)

**MOVED** Derrett/Serdity that the Statements of Bank and Investments Balances as at 30th June 2020 be received and noted.

Carried  
143.7.20

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## DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

### Item 2 Statement of Rates and Annual Charges (R1-4)

**MOVED** Walker/Irving that the information be received and noted.

Carried  
144.7.20

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### Item 3 Donation Request - Warren Museum & Gallery Association Inc. (D8-1, G4-1.24)

DMFA-A  
Chk Lst

**MOVED** Taylor/Higgins that Council not make a donation to the Warren Museum and Gallery Association Inc. for the cost of the Development Application, Construction Certificate and associated fees for the Warren Museum & Gallery Project.

Carried  
145.7.20

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## NOTICE OF MOTION

### Item 1 Independent Planning Commission Hearing 20th-24th July 2020 on the Narrabri Gas Project (G3-1)

GM-A  
Chk Lst

**MOVED** Walker/Druce that the Warren Shire Council write a submission to the Independent Planning Commission (IPC) hearing scheduled for 20-24 July 2020 on the Narrabri Gas Project advising of Council's concern for the damage to underground water resources, groundwater contamination and loss of town and agricultural bore water prior to the closing date of submissions.

Carried  
146.7.20

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## CONFIDENTIAL ITEM

**MOVED** Taylor/Druce that the Council proceed into the Committee of the Whole, the time being 9.36 am to consider the following matter.

Carried  
147.7.20

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## QUESTION WITH NOTICE – COUNCILLOR K IRVING

### Item 1 Contract End Dates for All Senior Management at Warren Shire Council (S12-25.1) (Section 10A(2)(a))

**MOVED** Taylor/Druce that the press and the public be excluded from the Committee of the Whole.

Carried  
148.7.20

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## RESUMPTION OF ORDINARY MEETING

**MOVED** Taylor/Druce that Council resume the Ordinary meeting of Council at 10.20 am.

Carried  
149.7.20

The Mayor reported that no recommendations were adopted.

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There being no further business the meeting closed at 10.22 am.

THESE MINUTES WERE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL  
HELD ON THURSDAY, 27TH AUGUST 2020 AS BEING  
A TRUE AND CORRECT RECORD.

MINUTE NO. .08.20

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GENERAL MANAGER

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MAYOR